

Union Public Schools Job Description

Position Title: Mental Health Therapist - REACH
Department: REACH Program, Various sites
Reports To: Site Principal

FLSA Designation: Exempt (12 Month)

SUMMARY: Provide crisis intervention, case management, individual/small group and short-term counseling and referrals as needed for REACH students with identified needs. Provide classroom sessions to enhance social-emotional learning.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Conduct theme-based sessions in a classroom setting to enhance social-emotional learning as assigned.
- Provide individual and small group counseling to REACH students as needed, grades 8 – 12 or as assigned.
- Refer and case manage with other mental health therapists, social workers and educators.
- Ensure referrals to local specialty professionals for long term/or intensive mental health interventions as needed.
- Be familiar with and provide referrals to other community-based services as needed.
- Work closely with school administration and faculty to meet the identified needs of the REACH students and school.
- Attend regular staff and clinical supervision meetings; be in regular contact with the assigned clinical supervisor to review cases.
- Collaborate with relevant program staff and/or medical care providers on mental health issues as needed.
- Maintain accurate and timely documentation; maintain confidential records of all individual meetings, baseline assessments, confidential correspondence and case notes with program participants.
- Design, plan and facilitate summer and after-school activities and home visits as required.
- Submit quarterly program outlines and plans.
- Maintain and/or acquire licensure as prescribed by state mental health guidelines and protocols.
- Attend ongoing meetings and trainings.
- Works, on occasion, irregular or extended hours.
- Supervises the equivalent of two or more full-time employees.
- Maintains consistent and punctual attendance.
- Performs other duties as assigned by the principal and/or REACH program leadership.

SUPERVISORY RESPONSIBILITIES: None.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE:

- Masters Degree in Social Work, LMFT or LPC.
- Must have two years minimum experience working with the 11-18 age group.

- Group Work or classroom experience preferred.
- Experience in a school strongly preferred.
- Bilingual Spanish/English is a plus.
- Sexuality Education background or experience is a plus.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Appropriate licensure preferred.
- Successful candidates without licensure must be eligible to be approved to be under supervision.

OTHER SKILLS AND ABILITIES: *Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all District requirements and Board of Education policies, along with the following expectations:*

- The ability to quickly assess situations, develop interventions, ensure high level of interpersonal skills is required.
- The flexibility to use clinical skills outside of a traditional clinical setting.
- Strong communication skills.
- Professional demeanor, strong work ethic, results-driven work style and excellent organizational skills.
- The ability to prioritize, collaborate, and lead by example.
- Technologically proficient with a basic understanding of data input, management and analysis.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to work, stand and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision. Some driving is necessary.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in this environment is quiet to loud depending upon the activity in the particular part of the day and location.