

Union Public Schools Job Description

Position Title: Teacher of Visually Impaired
Department: Special Education/Teaching and Learning
Reports To: Director of Special Services

FLSA Designation: Exempt

SUMMARY: This employee is responsible for organizing and implementing an instructional program for visually impaired students and meeting the duties of teaching as outlined in laws and policies.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Provides and coordinates specialized instruction through daily lessons reflective of the curriculum and the student's IEP.
- Consults with classroom teachers, regular and special education personnel, parents, and students to coordinate programs and services for the visually impaired student.
- Coordinates large-type or Braille texts, supplementary materials, educational aids, and equipment; monitor students' maximum participation in all classroom activities.
- Provides instruction in the development and maintenance of skills as indicated in the IEP; low vision and visual efficiency skills, concept development and academic skills, daily living skills, communication skills, social/emotional skills and abilities, and sensory motor skills.
- Collaborates with Individual Education Plan (IEP) team in developing student IEPs, including goals and supplementary aids and services.
- Attends IEP meetings.
- Conducts and interprets functional vision assessments and complete written reports.
- Conducts assistive technology assessments related to vision.
- Compiles and analyzes data on student progress and use the response to intervention to adjust interventions or strategies as indicated.
- Plans and supervises the functions of classroom aides/assistants.
- Maintains appropriate student behavior control and establishes a productive classroom environment.
- Works well with both supervisors and other members of the team.
- Maintains consistent and punctual attendance.
- Performs other duties assigned by supervisor or administrator.

SUPERVISORY RESPONSIBILITIES: None.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE: Bachelor's Degree.

CERTIFICATES, LICENSES, REGISTRATIONS: Valid Oklahoma Teaching Certificate with a Visually Impaired Certification. Braille endorsement and Orientation and Mobility Endorsement preferred.

LANGUAGE SKILLS: Ability to read and comprehend simple instructions, short correspondence and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one

and small group situations to staff, students, and the school community.

MATHEMATICAL SKILLS: Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform mathematical operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY: Ability to apply common sense understanding to carry out written and oral instructions. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES: Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all District requirements and Board of Education policies.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in this environment is quiet to loud depending upon the activity in the particular part of the day and location.